

OFFICE OF THE
INTERNAL QUALITY ASSURANCE CELL (IQAC)
WEST GOALPARA COLLEGE



P.O. Balarbhita, Dist. Goalpara (Assam), PIN: 783129
Provincialized College under Govt. of Assam
Inclusion 2 (f) & 12 B under UGC Act, 1956
NAAC Re-accredited 'B+' Grade Standard College

Email: : westgoalparacollege123@gmail.com
: naajsimran@gmail.com
Website: westgoalparacollege.org

Abdul Wahhab Miah, *Principal i/c*
Chairperson, IQAC : Mob: 9365458998
Prof. Shoriful Islam, *Co-ordinator, IQAC*
Mobile : 9678853822



Ref. No.

Date: 14th June, 2022

IQAC Meeting

Date: 14/06/2022 Time: 02:30 PM
Venue: Conference Hall

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Preparation and publication of Academic Calendar & Prospectus of the college for the session 2022-2023
3. Observation of International Day of Yoga on 21st June, 2022
4. Vote of thanks

Signature of the members present:

Sl.	Name & Designation	Signature
1.	Abdul Wahhab Miah, <i>Principal i/c</i> , & Chairman	
2.	Shoriful Islam, <i>Asso. Prof & HoD, Arabic, Co-ordinator</i>	
3.	Dr. Pradeep Kr. Seal, <i>Retd. Asso. Prof. & G.U. Nominee, G.B. West Goalpara College, Member from Management</i>	
4.	Dr. Amiyo Kr. Boro, <i>Retd. Principal i/c & G.U. Nominee, G.B. West Goalpara College, Member from Management</i>	
5.	S. Rahman, <i>Retd. HM, Member from Parent Teacher Association</i>	
6.	Mr. Abu Al Mazid, <i>Managing Director, Meher Composite Firm, Goalpara, Member from Industry & Alumni Association</i>	
7.	Dr. Ruhul Amin, <i>Asso. Prof & HoD, Mathematics, Teacher Member</i>	
8.	Mrs. Khodeza Khatoon, <i>Asso. Prof & HoD, History, Teacher Member</i>	
9.	Mr. A. Sobur Ahmed, <i>Asso. Prof & HoD, Assamese, Teacher Member</i>	
10.	Mr. A. K. Pramanik, <i>Asso. Prof & HoD, Economics, Teacher Member</i>	
11.	Mr. Jalal Uddin Ahmed, <i>Asso. Prof & HoD, P.Sc., Teacher Member</i>	
12.	Mr. H. R. Khan, <i>Asso. Prof & HoD, English, Teacher Member</i>	
13.	Mr. Abu Bakkar Siddique, <i>U.D. A., Administrative Official Member</i>	

Contd....

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Prof. Shoriful Islam, Co-ordinator, IQAC
Mobile : 9678853822

Date: 14th June, 2022

Ref. No.

Minutes of the meeting

Resolution No. 01.

Coordinator of the IQAC, Prof Shoriful Islam read out the minutes of the last meeting and placed it for approval. The meeting approved the same.

Resolution No. 02. Discussion on Academic Calendar & Prospectus

The meeting discussed about the approaching need of the Academic Calendar and prospectus of the college for admission of the session 2022-2023. The Academic Committee of the college is entrusted to prepare the Academic Calendar and Prospectus in connection with the affiliated Gauhati University and to publish the same and circulate it among all the departments for smooth functioning of the college.

Resolution No. 03. Discussion on International Day of Yoga

The meeting discussed the different aspects of Yoga and its importance to our lives and resolved to observe the ensuing 8th International Day of Yoga on 21st June, 2022 with energy and enthusiasm to make aware all members of the college family about the benefits of Yoga.

Towards the end of the meeting the president delivered a fruitful speech and the coordinator offered vote of thanks.

(Shoriful Islam)
Co-ordinator
IQAC, West Goalpara College
Co-ordinator
IQAC, West Goalpara College

(Abdul Wahhab Miah)
Principal i/c
West Goalpara College

Principal i/c
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Prof. Shoriful Islam, Co-ordinator, IQAC
Mobile : 9678853822



Ref. No.

Date: 5th August, 2022

IQAC Meeting

Date: 05/08/2022 Time: 03:00 PM

Venue: Office of the IQAC

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Preparation and publication of the Class Routine of the college for the session 2022-2023
3. Regarding Students' Orientation programme
4. Regarding Value Added, Add On and Certificate courses by the various departments
5. Regarding various departmental seminars
6. Regarding anti ragging awareness programme
7. Vote of thanks

Signature of the members present:

Sl.	Name & Designation	Signature
1.	Abdul Wahhab Miah, Principal i/c, & Chairman	
2.	Shoriful Islam, Asso. Prof & HoD, Arabic, Co-ordinator	
3.	Dr. Pradeep Kr. Seal, Retd. Asso. Prof. & G.U. Nominee, G.B. West Goalpara College, Member from Management	
4.	Dr. Amiyo Kr. Boro, Retd. Principal i/c & G.U. Nominee, G.B. West Goalpara College, Member from Management	
5.	S. Rahman, Retd. HM, Member from Parent Teacher Association	
6.	Mr. Abu Al Mozid, Managing Director, Meher Composite Firm, Goalpara, Member from Industry & Alumni Association	
7.	Dr. Ruhul Amin, Asso. Prof & HoD, Mathematics, Teacher Member	
8.	Mrs. Khodeza Khatoon, Asso. Prof & HoD, History, Teacher Member	
9.	Mr. A. Sobur Ahmed, Asso. Prof & HoD, Assamese, Teacher Member	
10.	Mr. A. K. Pramanik, Asso. Prof & HoD, Economics, Teacher Member	
11.	Mr. Jalal Uddin Ahmed, Asso. Prof & HoD, P.Sc., Teacher Member	
12.	Mr. H. R. Khan, Asso. Prof & HoD, English, Teacher Member	
13.	Mr. Abu Bakkar Siddique, U.D. A., Administrative Official Member	

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Ref. No.

Date: 5th August, 2022

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Date: 05/08/2022 Time: 03:00 PM

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7. Vote of thanks

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7.	Dr. Ruhul Amln, <i>Asso. Prof & HoD, Mathematics, Teacher Member</i>	
8.	Mrs. Khodeza Khatoon, <i>Asso. Prof & HoD, History, Teacher Member</i>	
9.	Mr. A. Sobur Ahmed, <i>Asso. Prof & HoD, Assamese, Teacher Member</i>	
10.	Mr. A. K. Pramanik, <i>Asso. Prof & HoD, Economics, Teacher Member</i>	
11.	Mr. Jala! Uddin Ahmed, <i>Asso. Prof & HoD, P.Sc., Teacher Member</i>	
12.	Mr. H. R. Khan, <i>Asso. Prof & HoD, English, Teacher Member</i>	
13.	Mr. Abu Bakkar Siddique, <i>U.D. A., Administrative Official Member</i>	

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Prof. Shoriful Islam, Co-ordinator, IQAC
Mobile : 9678853822



Ref. No.

Date: 5th August, 2022

Minutes of the meeting

Resolution No. 01.

Coordinator of the IQAC, Prof Shoriful Islam read out the minutes of the last meeting and placed it for approval. The meeting approved the same.

Resolution No. 02. Discussion on Class Routine

The meeting discussed about the preparation of the daily class routine for the session 2022-2023. The meeting resolved to entrust the Academic Committee to prepare the new class routine and to place it before principal for approval for smooth running of the college.

Resolution No. 03. Discussion on Students' Orientation Programme

The meeting discussed the necessity to orient the new students of the college for their smooth adaptation with the rules and regulations, courses and curriculums of the college and request the Academic Committee to arrange an orientation programme for the purpose at the earliest.

Resolution No. 04. Discussion on Value Added, Add On and Certificate courses

The meeting decided to develop various Skilled Oriented, Add On, and Certificate Courses to enable students to adapt with the new circumstance arises with the changes of time. The meeting vividly reviewed the many future difficulties, possibilities, and opportunities of the students' communities. The meeting also decided to give instructions to the departments on how to introduce and run their respective courses for the current academic year, 2022-2023.

Resolution No. 05. Discussion on departmental seminars

The meeting also resolved to instruct the various departments of the college to arrange departmental seminars to instil research aptitude and wider prospects of the topics of the syllabus in the minds of the students' community.

Resolution No. 06. Discussion on Anti-Ragging Awareness Programme

The meeting discussed and resolved to request the Anti-Ragging Committee to take various steps among the students to bring awareness about the negative impacts of ragging in the college campus.

The meeting comes to an end with the fruitful speech from the chair and vote of thanks of the coordinator.

(Shoriful Islam)
Co-ordinator
IQAC, West Goalpara College
Co-ordinator
IQAC, West Goalpara College

(Abdul Wahhab Miah)
Principal i/c
West Goalpara College
Principal, IQAC
West Goalpara College

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Dr. Manisha Bhattacharyya,
Principal & Chairperson
Abul Kashem Pramanik, Co-ordinator

Ref No:

Date: 15/12/2022

IQAC Meeting

Date: 15/12/2022 Time: 03:00 PM

Venue: Office of the IQAC

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Regarding publication of books
3. Regarding purchases of new books for the library
4. Regarding celebration of World Arabic Language Day
5. Regarding orientation program on career oriented courses
6. Regarding Green Audit of the college
8. Vote of thanks

Signature of the members present:

Sl.	Name & Designation	Signature
1.	Dr. Manisha Bhattacharyya, Principal & Chairman	
2.	Abul Kashem Pramanik, Asso. Prof in Economics, Co-ordinator	
3.	Dr. Siddhi Nath Sarmah, GB President, West Goalpara College,	
4.	Prabir Debnath, Nazir, DC office	
5.	Dr. Abdus Salam, Asso. Professor & HoD, Asst. Corrdinator	
6.	Abdus Sobur Ahmed, Asso. Professor, Teacher Member	
7.	Dr. Ruhul Amin, Asso. Prof., Teacher Member	
8.	Bipu Chackrabarty, Asso. Professor, Teacher Member	
9.	Hafizur Rahman, Alumni Member	
10.	Shoriful Islam, Asso. Professor, Teacher Member	
11.	Jalal Uddin Ahmed, Asso. Prof & HoD, P.Sc., Teacher Member	
12.	Pradip Saikia, Asso. Prof., Teacher Member	
13.	Bodir Uddin Mollah, Member from Management	
14.	Dr. Dewan S. Rahman, Asst. Professor, Teacher Member	
15.	Myrul Islam, Asst. Professor, Teacher Member	

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Dr. Manisha Bhattacharyya,
Principal & Chairperson
Abul Kashem Pramanik, Co-ordinator

Ref No:

Date: 15/12/2022

Minutes of the meeting

Resolution No. 01.

Coordinator of the IQAC read out the minutes of the last meeting and placed it for approval. The meeting approved the same.

Resolution No. 02. Discussion on publication of books

The meeting resolved to instruct the faculty to write and publish research papers, book chapters etc. to inculcate research culture to be prospered in the campus which will ultimately accelerate the teaching-learning process in a healthy way. The meeting also resolved to request to publish books by the various departments and committees of the college.

Resolution No. 03. Discussion on purchase of new books

The meeting unanimously decided to buy new books to address the demands of the teaching community and the student community after discussing the paucity of certain reference and textual books. The purchasing authority rests with the Library Committee.

Resolution No. 04. Discussion on celebration of World Arabic Language Day

The meeting discussed about the global role of the Arabic Language and resolved to celebrate the World Arabic Language Day on 18th December, 2022 and asked the Department of Arabic to make all necessary arrangement for making the event successful.


Resolution No. 05. Discussion on orientation program on career oriented courses


The meeting vividly discussed the various challenges, prospects and opportunities of the future of students' communities and resolved to take initiatives to conduct some career oriented courses especially on soft skills. The coordinator of the Career and Guidance Cell is entrusted to conduct the same.

Resolution No. 07. Discussion on Green Audit

The meeting discussed on fostering a culture of environmental responsibility among the members of the entire college family by taking eco-friendly initiatives and resolved to make a Green Audit of the college by a competent team for improvement in sustainable practices.

The meeting comes to an end with the fruitful speech from the chair and vote of thanks of the coordinator.


(Abul Kashem Pramanik)
Co-ordinator
IQAC, West Goalpara College
Co-ordinator
IQAC, West Goalpara College


(Dr. Manisha Bhattacharyya)
Principal
West Goalpara College
Principal
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Dr. Manisha Bhattacharyya,

Principal & Chairperson

Hafizur Rahman Khan, Co-ordinator



Ref No:

Date: 27/01/2023

IQAC Meeting

Date: 27/01/2023 Time: 02:30 PM

Venue: Office of the IQAC

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Regarding seminar and workshop
3. Regarding celebration of World Water Day & World Wetland Day
4. Regarding submission of Research Papers
5. Regarding E-Resource Management
6. Regarding celebration of Mother Language Day
7. Vote of thanks

Signature of the members present:

Sl.	Name & Designation	Signature
1.	Dr. Manisha Bhattacharyya, Principal & Chairman	
2.	Hafizur Rahman Khan, Asso. Prof & HoD, English, Co-ordinator	
3.	Dr. Siddhi Nath Sarmah, GB President, West Goalpara College,	
4.	Prabir Debnath, Nazir, DC office	
5.	Dr. Abdus Salam, Asso. Professor & HoD, Asst. Corrdinator	
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7.	Dr. Ruhul Amin, Asso. Prof., Teacher Member	
8.	Bipul Chackrabarty, Asso. Professor, Teacher Member	
9.	Hafizur Rahman, Alumni Member	
10.	Shoriful Islam, Asso. Professor, Teacher Member	
11.	Jalal Uddin Ahmed, Asso. Prof & HoD, P.Sc., Teacher Member	
12.	Pradip Saikia, Asso. Prof., Teacher Member	
13.	Bodir Uddin Mollah, Member from Management	
14.	Dr. Dewan S. Rahman, Asst. Professor, Teacher Member	
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Dr. Manisha Bhattacharyya,

Principal & Chairperson

Hafizur Rahman Khan, Co-ordinator



Ref No:

Date: 27/01/2023

Minutes of the meeting

Resolution No. 01.

Coordinator of the IQAC read out the minutes of the last meeting and placed it for approval. The meeting approved the same.

Resolution No. 02. Discussion on seminar and workshop

The meeting discussed about the role of seminars and workshops in the teaching-learning process of a college and resolved to take initiatives to involve all the departments for holding seminars and workshops.

Resolution No. 03. Discussion on celebration of World Water Day & World Wetland Day

The meeting discussed on the importance of the celebration of World Water Day & World Wetland Day and request the department of Geography to arrange the same successfully.

Resolution No. 04. Discussion on submission/ publication of Research Papers

The meeting also discussed about the importance of writing research papers and problems to get them published. The meeting decided to organise a workshop by inviting a competent resource person to make the researchers aware on how to publish them on offline and online journals.

Resolution No. 05. Discussion on E-Resource Management

The meeting discussed and resolved to organise a training programme on E-Resource Management and request the IT cell of the college to do the same successfully.

Resolution No. 06. Discussion on celebration of International Mother Language Day

The meeting discussed about the forthcoming International Mother Language Day and resolved to request the department of Assamese to organise the event with much enthusiasm.

The meeting comes to an end with the fruitful speech from the chair and vote of thanks of the coordinator.

(Hafizur Rahman Khan)

Co-ordinator

IQAC, West Goalpara College

Co-ordinator
IQAC, West Goalpara College

(Dr. Manisha Bhattacharyya)

Principal

West Goalpara College

Principal
West Goalpara College

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Dr. Manisha Bhattacharyya,
Principal & Chairperson
Hafizur Rahman Khan, Co-ordinator

Ref No:

Date: 17/04/2023

IQAC Meeting

Date: 17/04/2023 Time: 03:00 PM

Venue: Office of the IQAC

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Regarding collection and analysis of Feedbacks
3. Regarding Remedial Classes
4. Regarding NEP-2020
5. Regarding celebration of No Tobacco Day on 31st May, 2023
6. Regarding Academic Activities on blended mode
7. Vote of thanks

Signature of the members present:

Sl.	Name & Designation	Signature
1.	Dr. Manisha Bhattacharyya, Principal & Chairman	
2.	Hafizur Rahman Khan, Asso. Prof & HoD, English, Co-ordinator	
3.	Dr. Siddhi Nath Sarmah, GB President, West Goalpara College,	
4.	Prabir Debnath, Nazir, DC office	
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10.	Shoriful Islam, Asso. Professor, Teacher Member	
11.	Jalal Uddin Ahmed, Asso. Prof & HoD, P.Sc., Teacher Member	
12.	Pradip Saikia, Asso. Prof., Teacher Member	
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Dr. Manisha Bhattacharyya,
Principal & Chairperson
Hafizur Rahman Khan, Co-ordinator

Ref No:

Date: 17/04/2023

Minutes of the meeting

Resolution No. 01.

Coordinator of the IQAC read out the minutes of the last meeting and placed it for approval. The meeting approved the same.

Resolution No. 02. Discussion on collection and analysis of Feedbacks

The meeting discussed about gathering the information from various stakeholders for further improvement in teaching- learning scenario and decided to collect the feedbacks from them and to analyse the same and submit the report to the principal of the college for taking necessary measures.

Resolution No. 03. Discussion on Remedial Classes

The meeting vividly discussed about the outcome of the last sessional examination and found some weak and slow learners and resolved to instruct the departments to conduct remedial classes for helping them to patch up.

Resolution No. 04. Discussion on NEP-2020

The meeting discussed about the National Education Policy (NEP) 2020, introduced by the Government of India, which aims to revolutionize the country's education system by promoting flexibility, innovation, and interdisciplinary studies and decided to organise or attend workshops to familiarise with the various aspects of NEP-2020.

Resolution No. 05. Discussion on celebration of World No Tobacco Day on 31st May, 2023

The meeting resolved to celebrate the World No Tobacco Day on 31st May, 2023 to raise awareness among the college family and its neighbouring area about the negative environmental impacts of tobacco and danger to human lives and request the NSS unit of the college to materialise the same.

Resolution No. 05. Discussion on academic activities on blended

The meeting discussed and resolved to accelerate various academic activities such as holding departmental Group Discussion, Quiz Competition, or holding any lecture series on either offline or online or blended mode for upholding academic atmosphere of the college.

The meeting comes to an end with the fruitful speech from the chair and vote of thanks of the coordinator.


(Hafizur Rahman Khan)
Co-ordinator
IQAC, West Goalpara College


(Dr. Manisha Bhattacharyya)
Principal
Principal
West Goalpara College

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Ref :

Date:

Abstract of the Minutes of IQAC Meeting		
Date of Meeting : Date: 14-06-2022		
Sl. No.	Resolution of IQAC	Action Taken Status
1.	Resolved to prepare Academic Calendar and Prospectus for the Academic Year 2022-2023	Prepared the Academic Calendar and Prospectus for the Academic Year 2022-2023.
2.	Resolved to celebrate the International Yoga Day of the year.	Celebrated 8 th International Day of Yoga on 21 st June, 2022

(Hafizur Rahman Khan)

Co-ordinator

IQAC, West Goalpara College

Co-ordinator
IQAC, West Goalpara College

(Dr. Subhash Barman)

Principal i/c & DDO

West Goalpara College

Principal, i/c
West Goalpara College

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Ref:.....

Date:.....

Abstract of the Minutes of IQAC Meeting		
Date of Meeting : Date: 05-08-2022		
Sl. No.	Resolution of IQAC	Action Taken Status
1.	Resolved to prepare and publish Class Routine for the session 2022-23	Prepared and published the routine.
2.	Resolved to hold an Orientation Programme for the newly admitted students.	Held the programme successfully.
3.	Resolved to organize Value Added, Add-on and Certificate course by various departments.	Organized fourteen number courses and completed successfully during the session 2022-23
4.	Resolved to hold departmental seminars.	Organised departmental seminars by various departments.
5.	Resolved to hold Anti-Ragging Programme	Held various programmes by Anti Ragging Committee.

(Hafizur Rahman Khan)

Co-ordinator

IQAC, West Goalpara College

Co-ordinator

IQAC, West Goalpara College

(Dr. Subhash Barman)

Principal i/c & DDO

West Goalpara College

Principal, IC

West Goalpara College

OFFICE OF THE CO-ORDINATOR
INTERNAL QUALITY ASSURANCE CELL (IQAC)
WEST GOALPARA COLLEGE



P.O. Balarbhita, Dist. Goalpara (Assam), PIN: 783129

Provincialized College under Govt. of Assam

Inclusion 2 (f) & 12 B under UGC Act, 1956

NAAC Re accredited 'B+' Grade Standard College

Email: : westgoalparacollege123@gmail.com

: iqacwgclp@gmail.com

Website: westgoalparacollege.ac.in

Mobile : 7002310433

Ref:.....

Date:.....

Abstract of the Minutes of IQAC Meeting

Date of Meeting : Date: 15-12-2022

Sl. No.	Resolution of IQAC	Action Taken Status
1.	Resolved proposal for book publication	Published a book titled "Women Empowerment: More Needs of the Hour" by Women Cell, West Goalpara College.
2.	Resolved to purchase new books for the college library.	Procured Textual and Reference books by the college authority.
3.	Resolved to celebrate World Arabic Language Day, 2022	Celebrated the same on 18 th December, 2022 by the Department of Arabic.
4.	Resolved to hold Orientation programmes on Career oriented courses.	Organised by the Career Counselling and Guidance Cell.
5.	Resolved to make a Green Audit of the college	Done Green Audit of the college during the session 2022-23.

(Hafizul Rahman Khan)
Co-ordinator

IQAC, West Goalpara College

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Abstract of the Minutes of IQAC Meeting		
Date of Meeting : Date: 27-01-2023		
Sl. No.	Resolution of IQAC	Action Taken Status
1.	Resolved to organize workshops and seminars to accelerate the teaching-learning process of the college.	Organised workshops and seminars by the various departments.
2.	Resolved to celebrate World Water Day, 2023 and World Wetland Day, 2023	Celebrated World Wetland Day on 2 nd February, 2023 and World Water Day on 22 nd March, 2023
3.	Resolved to request the faculty to publish research articles	Faculty members published research papers and articles in books and various journals
4.	Resolved to organise a programme on E-Resource Management	Organised the same by the IT Cell of the college
5.	Resolved to celebrate International Mother Language Day, 2023	Celebrated the same by the department of Assamese on 21 st February, 2023


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Abstract of the Minutes of IQAC Meeting

Date of Meeting : Date: 17-04-2023

Sl. No.	Resolution of IQAC	Action Taken Status
1.	Resolved to collect and analyse feedbacks from all stakeholders of the college	Collected and analysed feedbacks from all stakeholders and sent report to the principal for taking necessary action.
2.	Resolved to conduct remedial classes for the weak and slow learners	Conducted remedial classes.
3.	Resolved to request the faculty to attend and organise workshop on NEP-2020	Organised and attended workshop on NEP-2020
4.	Resolved to celebrate World No Tobacco Day	Celebrated the same on 31 st May, 2023
5.	Resolved to hold various academic activities on blended mode	Organised a lecture series by the department of Assamese on blended mode.

(Hafizur Rahman Khan)

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