



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	WEST GOALPARA COLLEGE
• Name of the Head of the institution	ABDUL WAHHAB MIAH
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03663289178
• Mobile No:	9365458998
• Registered e-mail	westgoalparacollege123@gmail.com
• Alternate e-mail	wahhab8011@gmail.com
• Address	Village: Ambari, PO: Balarbhita, PS: Baguan, District: Goalpara Assam, PIN: 783129
• City/Town	Goalpara
• State/UT	Assam
• Pin Code	783129
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Gauhati University				
• Name of the IQAC Coordinator	Prof. Shoriful Islam				
• Phone No.	03663289178				
• Alternate phone No.	9678853822				
• Mobile	9678853822				
• IQAC e-mail address	iqacwgcglp@gmail.com				
• Alternate e-mail address	naajsimran@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://www.westgoalparacollege.ac.in/				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.westgoalparacollege.ac.in/acalender.php				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.75	2005	28/02/2005	27/02/2010
Cycle 2	B+	2.52	2016	05/11/2016	04/11/2021
6. Date of Establishment of IQAC	30/06/2003				
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	Fee Waiver	Govt. of Assam	2021	5527066	
8. Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
The IQAC of West Goalpara College Organizes meetings through WhatsApp, Email, Zoom App, and Google Meet during the Covid-19 pandemic and involves the College staff to aware the general public on Covid-19 protocols in nearby villages.		
The IQAC of the College takes the initiative regarding the distribution of relief to poor families by each of the teaching and non-teaching staff of the College.		
The IQAC of the College conducts the Internal Examinations, Home Assignments through virtual mode with a view to minimize the academic loss of the students due to Covid-19 pandemic.		
The IQAC takes the initiatives to involve the faculty members of the College in the State & National Level Webinar, workshop, and other faculty development programme.		
The IQAC organized a 6 months Advance Course on Computer Applications through the ICT Cell of the college		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To distribute relief to poor families by the College staff	Distributed relief to poor families
To organize and participate FDP, STC, Webinars & Workshops	Faculty members participated FDP, STC and webinars
To conducts Internal Examinations through virtual mode	Online examinations conducted by the respective departments successfully
To aware the general public on Covid-protocol through social media by faculty members	All the faculty members participated in creating awareness
To organize Skill Oriented/ Value added / certificate courses.	Organized one 6 months Advance Course on Computer Application

13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Governing Body of West Goalpara College	10/04/2023

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	12/04/2022

15. Multidisciplinary / interdisciplinary
<p>The West Goalpara College implements CBCS courses designed and framed by Gauhati University. The college imparts education based on the syllabi prepared by the university that comprises the contents of fundamentals, applications, experimental, and skill, and are categorized into different parts like core courses, generic courses, elective courses, skill-based courses, application-based courses, discipline-specific courses, etc. All these contents are included within a subject under the two main headlines i.e. Honours Course and Regular Course. As a result, students can choose their suitable</p>

papers from the multiple options within the interdisciplinary subjects. Moreover, students can also choose papers they like from different subjects in the same stream. Therefore, students are free to learn any subject either in the arts or science stream. The college offers 14 different subjects in arts and science streams. Moreover, the college teaching on multidisciplinary courses such as environmental studies which are compulsory for all the students of honours and regular courses in science and arts stream subjects.

Supporting Link:

<http://www.westgoalparacollege.ac.in/upload/facility/1684752109.pdf>

16.Academic bank of credits (ABC):

The concept and implementation of the academic bank of credits (ABC) come forward in India based on the New Education Policy (NEP), 2020. The NEP offers a diversified scope and opportunity to the students to choose any paper from any subject and other facilities including ABC. An academic bank of credits (ABC) is a system that allows students to accumulate academic credits over a period of time and use them towards the completion of a degree program. The academic bank of credits provides greater flexibility to students who may need to take a break from their studies, transfer to a different institution, or pursue a different academic program. West Goalpara College is affiliated with Gauhati University and University itself does not implement the ABC system till now. Therefore, our college could not register for the Academic Bank of Credit through National Academic Depository (NAD). However, the college is taking preparation and developing the digital infrastructures to implement the ABC and NEP. As a part of this, the college has purchased about 50 computers in this session and introduced a compulsory skill development course on computer operation, especially for the non-teaching staff.

Supporting

Link:

<http://www.westgoalparacollege.ac.in/upload/facility/1684752281.pdf>

17.Skill development:

As per the guideline of Gauhati University, West Goalpara College implemented the CBCS courses in 2019. This course and curriculum focus on the skill development of the students with the other learning objectives. Since the knowledge and curriculum grow massive with passing time, therefore, an individual may not be an expert and skilled in all areas of education. Keeping this point in consideration, the college stresses the skill-oriented course in

addition to curricular activities because the present situation demands only the expertise and skilled persons in every aspect of work. As a part of this, the college highlights the following skill development programs

1. Skill development course on computer education for students and non-teaching staff.
2. Parliamentary skill development of the student by organizing debates and symposium
3. Short-term certificate courses, add-on courses, and value-added courses are introduced for skill development and diversity of the course in the college
4. Organisation of practical, hands-on training, workshop, departmental seminar, etc.
5. Skill development in different sports
6. Vocational skill on handloom
7. Skill development on fish and fisheries by the Zoology Department
8. Cultivation of mushrooms organized by the Department of Botany
9. Spoken and literary skill development by the department of Arabic & English

Supporting

Link:

<http://www.westgoalparacollege.ac.in/upload/facility/1684752352.pdf>

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The West Goalpara College is very much concerned with integration, preservation, and awareness about the local area and its population; and their language, culture, and heritage. Being situated in the western part of the district Goalpara in lower Assam, the college belongs to several caste and religious community people, especially minorities along with other communities. All the community people are living with integrity, dignity, brotherhood, and tolerance. The various departments of the college, especially, the Assamese, Arabic, History, and Political Science departments take the initiative and are actively involved in studying, participating, cooperating, and developing these communities in concern with language, culture, heritage, tradition, and knowledge. The faculties of the college organize different types of programs in different communities like Garo, Boro, Rabha, Hajong, and Muslim minorities. The faculties are also involved in writing articles, papers, book chapters, and edited books of different communities on their culture, language, views, education, problems, needs, and solutions.

Moreover, faculties are associated with different socially active organizations like Char-Chapori Sahitya Parishad, the Development of Hajong Community, the Rabha Development Society, etc.

Supporting

Link:

<http://www.westgoalparacollege.ac.in/upload/facility/1684752417.pdf>

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Teaching-learning processes have some aims, objectives and outcomes. Generally, at the time of framing and designing the curriculum, the objectives and learning points are kept in mind. If the aims and objectives are mentioned in the syllabus then it becomes easy to exercise that syllabus for fulfilling the outcomes. Gauhati University is also not far from this and indicates the learning points, especially in Choice Based Credit Systems (CBCS) courses in all subjects. The syllabi of CBCS courses mention all the learning points of each paper in every subject to specify the teachers as well as to students. The teaching-learning processes have different types of objectives and outcomes. The general objectives and their outcomes of the programme coincides with the objectives of education and may be termed as programme outcomes (PO) and West Goalpara College promises to fulfil all these objectives. The general objectives of a programme include knowledge, understanding, communication skill, thinking development, social development, development of leadership quality, character and personality development, development of moral and ethical values, development of patriotism and responsibility toward the nation, national and international understanding, development of scientific knowledge and temper, environment and sustainability, consciousness to the health and hygiene, development of critical thinking, development of the habit of hard work, physical and mental development, etc. Moreover, every subject has some specific objectives and fulfilling those points has some outcome and may be known as programme specific outcome (PSO) or programme-oriented outcome. Some of the PSO of literature subjects are reading, writing, understanding, communication, grammatical concept, etc. Similarly, programme-specific outcome (PSO) of social science departments develops civic knowledge, political views, philosophical views, historical views, economic views, geographical views, etc. Furthermore, each subject of sciences develops chemical knowledge, physical concepts of matter, ideas and knowledge of animals, concepts of plants and mathematical views and applications. The college is very much concerned about all the discipline-specific outcomes and takes the necessary steps. Apart from these, the college focuses on each

learning point specified in every paper of the syllabus of all subjects, which may be called course outcomes. The West Goalpara College is the centre for excellence to fulfil all the objectives and outcomes among the students.

Supporting

Link:

<http://www.westgoalparacollege.ac.in/upload/facility/1684752417.pdf>

20.Distance education/online education:

The West Goalpara College imparts education under the curriculum framed by Gauhati University. Moreover, the college has two distance education centers for providing seats in higher education for the greater interest and demand of the local population. As a part of this, the college introduces courses on distance education under the Guwahati University Institute of Distance and Open Learning (GU IDOL). This course includes postgraduate (PG) in different subjects like Assamese, English, Economics, History, and Mathematics. In addition, the college also offers, a Master of Arts (MA) in Assamese, Political Science, Education, and English under Krishna Kanta Sandique State Open University (KKHSOU), Rani Guwahati. The college also conducts classes through online mode during the Covid -19 pandemic periods. These classes have been conducted through Zoom App, Google Meet, Cisco WebEx, etc. Apart from this, the faculties imposed some other tools and methods like WhatsApp, email, etc. to provide the study materials as well as to receive the assignment to continue the teaching-learning processes.

Supporting

Link:

<http://www.westgoalparacollege.ac.in/upload/facility/1684816916.pdf>

Extended Profile

1.Programme

1.1 532

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1195

Number of students during the year

File Description	Documents
Data Template	View File

2.2 80

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 338

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 44

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 26

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	532
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1195
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	80
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	338
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	44
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	26
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	28
Total number of Classrooms and Seminar halls	
4.2	79.55
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	78
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Following the curriculum and academic calendar prepared by Gauhati University, the college ensures the effective delivery to achieve the educational objectives to cultivate the educational, cultural, and academic environment as follows:

1. **Learning Outcomes:** The College has identified program-outcome, program-specific outcome, course outcomes for each course based on the program objectives.
2. **Academic Calendar:** The College prepared the academic calendar combining the academic calendar of GU.
3. **Timetable:** Academic Committee prepares the timetable covering all resources, teaching staff, and laboratory facilities and published it for circulation.
4. **Infrastructures:** Classrooms, laboratories, Central and departmental libraries, administrative offices, and hostels are made ready in the college.
5. **Teaching Aids:** The teachers applied lesson plans, TLM, ICT,

and other accessories like visual aids, multimedia, presentations, and hands-on activities.

6. **Teaching Methods:** The teachers apply teaching methods, like, lectures, problem-solving, analysis, assignments-seminars, presentations, demonstrations, workshops, practicals, projects, dissertations, and field trips to fulfill the learning objectives.
7. **Plan Class Activities:** Moreover, teachers plan some activities like discussions, group projects, and in-class exercises to engage students.
8. **Online Mode Education:** Online mode classes are conducted during the Covid-19 period through Zoom App, Google Meet, and WhatsApp, Email, etc. are used.
9. **Assessment and Evaluation:** Sessional exams, tests, assignments, projects, and presentations are used to ensure effective learning outcomes.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.westgoalparacollege.ac.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The West Goalpara College follows and mandatorily exercises the academic calendar made by Gauhati University. The syllabi of GU include sessional examinations, theory examinations, practical examinations, field trips, winter vacations, college weeks, summer vacations, etc. Apart from the academic activities mentioned in the GU calendar, the college also has some other activities such as college foundation day, the celebration of different festivals, the election for the student's council, the program of awareness, observation of some important local/ state/ national/ international days, list of local and government holidays as well as restricted holidays, etc. As a result, the academic committee prepares a combined academic calendar including all the necessary parameters for the smooth functioning of the college. The preparation of the academic calendar includes

1. **Determine the Academic Year:** The academic year of the

college has started from 1st June to 31st May of the next year, with the admission of new students.

2. Identify the Instructional Days: The number of working days is identified and instructional days are found out and include the regular classes, meetings, labs, and other instructional and departmental activities.
3. Schedule Holidays: The academic committee schedules holidays and other breaks in the academic year like winter vacation, summer vacation, etc.
4. Schedule Continuous Internal Evaluation: The Continuous Internal Evaluation (CIE) days are included in the drafted academic calendar that includes attendance, assignments, unit test, sessional examinations, practicals, trips, presentations, and other forms of assessment that are completed regularly and finalized the academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.westgoalparacollege.ac.in/upload/acalender/1683807505.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
14	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
1	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
10	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
0	

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has a plan of action and strategy for cross-cutting issues related to professional Ethics, Gender, Human values environment and the value-based integrative development of students.

1. Workshops, seminar, training programmes and lectures programmes are organized to encourage students to grow their skill activities, human values and professional Ethics, moral and ethical values on the environment and nature and scientific temper among the students
2. The College organized Cultural events to inspire the students for creating brotherhood and to develop the personality of students.
3. International Women's Day is celebrated every year by the women's cell of our College to establish the rights of women.
4. Programmes on women's rights and gender equity are organized in the surrounding villages of the college.
5. Human Rights Day and National Science Day are observed.
6. A committee against sexual harassment has been formed to deal with the cases of sexual harassment in workplaces.
7. A compulsory course on Environmental Studies is included in UG programmes to grow the student's mindsets toward the Environment.
8. Environment Day and Earth Day are observed every year to make the students realistic about the environment. Moreover, The Education tour is conducted by some departments and various field works are organized to make aware the students of the environment.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

70

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
---	------------------------------

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
---	--

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.westgoalparacollege.ac.in/feedbacksystem.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

600

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

80

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The slow and advanced learners are distinguished based on the performance of the students in the classroom, laboratory, sessional marks and marks obtained in the final examination. The college has taken the following strategies for improvement of the slow and advanced learners:

Measures were taken for improving the academic performance of Slow Learners:

1. **Mentor-Mentee Programme:** The College introduces the student-centric mentor-mentee programme for healthy student-teacher relationships and individual care of the student. The mentor-mentee ratio in the current year is 27:1.
2. **Counselling:** The periodic assessment, counselling of students and parent-teacher meet, and extra materials collectively improve the learning level of the students.
3. **Remedial Classes:** The College adopted extra classes, special tutorial classes, and remedial classes and the slots included in the class routine regular classes have been conducted and supplied study materials, and previous question papers are discussed.

Measures were taken for advanced learners:

1. **Group Discussion:** The faculty of the college organises the group discussion, quizzes, debates, group work etc. which developed the problem-solving and analytical minds of the students.
2. **Encouraged Students:** The students are motivated and guided to improve their presentation and writing skills and scopes and job opportunities in various fields.
3. **Competitive Minds:** Students are encouraged to develop a

competitive, hardworking and skilful mind and inspired to appear in the civil service and other exams including university rank and admission in higher studies.

File Description	Documents
Link for additional Information	http://www.westgoalparacollege.ac.in/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1195	44

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college imposes the student-centred approaches to impart education in the teaching-learning process in the college. Student-centric methods provide better scope, flexibility, creativity, and a higher level of cognitive aspect for the students. This method enhances learning experiences by making the learning process more engaging and interactive for students.

1. **Experiential Learning:** The college believes in learning by doing method and students are actively participating in hands-on activities like doing experiments, working on projects, field study, and 6th-semester dissertations that help them gain practical knowledge and skills through reflection and analysis of their experiences.
2. **Participative Learning:** The College involves students working collaboratively with their peers and instructors to actively engage in group discussions, debates, and group activities. In this approach, students are able to share their perspectives and ideas and explore different viewpoints and perspectives which develop the outcomes like leadership quality, social behavior, personality development, logical concept, and parliamentary system.

3. **Problem-Solving Methodologies:** In this approach, students are allotted some real-world problems like assignments and individual problems, which involved critical thinking and analytical skills or challenges to achieve the higher level of cognitive domains by identifying and analyzing problems, and developing creative solutions to them.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.westgoalparacollege.ac.in/add_course.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT becomes an integral part of the college which transforms traditional teaching and learning processes into more interactive, engaging, and effective. Here are some ICT-enabled tools that can be used for effective teaching and learning processes in the college:

1. **Learning Management Systems (LMS):** The teacher uses thS like Moodle, Blackboard, Smartboard, etc. which allow students to access course materials, enhance communication with teachers, and submits assignments to deliver the educational content and resources.
2. **Video Conferencing Tools:** The teacher widely used Zoom, Google Meet, etc. to conduct classes during the covid-19 period. These tools help in conducting online meetings, seminars, conferences, feedback collection, collaboration works, and group discussions.
3. **Interactive Whiteboards:** The College has four interactive whiteboards that help to display and annotate presentations, videos, and other learning materials and allow teachers and students with digital content in a dynamic and interactive way.
4. **Online Assessment Tools:** The College collects feedback and student satisfaction through Google Forms in which the link is displayed on the college website.
5. **Online Libraries and Digital Resources:** The college library is automated with two software packages with journals e-

books, and e-contents and digital resources that have made it easier for students to access a wide range of learning materials.

6. **Mobile Learning Apps:** The teachers and students use mobile learning apps that contain question papers, learning content, and videos accessible on mobile at any time and anywhere and provide a flexible and personalized learning experience.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.westgoalparacollege.ac.in/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

44

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

26

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has an internal assessment mechanism to evaluate students' performance of a given course through a variety of assessments conducted by the teachers which helps to provide feedback to students and to assess their progress throughout the course. To ensure transparency and robustness, colleges have adopted the following practices:

1. **Clear Guidelines and Criteria:** The College has conducted internal assessments for a maximum of 20 marks in each basic course. Skilled and DSE papers may have 50 or 100 marks as per GU.
2. **Regular Assessment:** the college conduct internal assessment regularly by following the academic calendar at specified intervals throughout the course for constant motivation and draw the interest of the students.
3. **Multiple Modes of Assessment:** The College applied multiple assessment methods like sessional examinations; unit tests, assignments, presentations, debates, group discussions, and practical examinations, etc. for comprehensive evaluation of students' performance.
4. **Objective Evaluation:** The assessments are conducted by the college to achieve the PO, PSO, CO and in a fair manner based on predetermined outcomes.
5. **Feedback:** The evaluated answer scripts are returned to the concerned students for constructive feedback, highlighting the strength, weaknesses, and necessary suggestions for further improvements.
6. **Reassessment:** The departments also conduct 2nd sessional examinations if required, for the students who have failed to attend the previous sessional examination with valid reasons or who have not got the required marks to pass.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.westgoalparacollege.ac.in/poco.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In order to ensure transparency, efficiency, and timeliness in dealing with internal examination and other related grievances,

West Goalpara College has established a mechanism that outlines the steps and procedures which are followed in addressing grievances.

1. **Grievance Redressal Cell:** The Grievance Redressal Cell (GRC) receives and resolves all forms of complaints including internal examination-related complaints.
2. **Grievance Submission:** The college sets some offline complaint cum suggestion box within the campus to receive complaints and open the box in intervals of two days. Moreover, grievances are also received in detail through WhatsApp, Email, and online portals.
3. **Investigation:** The members of GRC directly investigate the complaint or sometimes set up an investigation committee comprising of faculty members, staff, and students to look into the grievances.
4. **Use of Technology:** The classrooms and the entire college campus are under CCTV surveillance and it makes the grievance process more efficient. Besides, the online portal helps in filing grievances, tracking their status, and receiving updates.
5. **Timelines for Resolution:** All the grievances are addressed within a week including investigation, review, and necessary resolutions.
6. **Appeals Process:** The complainant can appeal the process if dissatisfied with the decision of the grievance redressal cell. The GRC reviews the grievances with further investigation within a week.
7. **Record-Keeping:** The College maintains records of all complaints and their resolutions for future reference and analysis.
8. **Feedback:** Feedback is collected from the students on the effectiveness of the grievance redressal mechanism for further improvements in the process.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.westgoalparacollege.ac.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The West Goalpara College has emphasized very much on student-centric outcome-based education (OBE) and focused on the learning outcomes and promises to achieve the different learning levels of the cognitive domain. All the faculties are very much aware of the program outcome (PO) of each discipline, the program-specific outcome (PSO) of each subject, and the course outcomes (CO) of each course mentioned in the syllabus. To prepare and be aware of the PO, PSO, and CO, the college has taken the following measures:

1. **Identification of Outcomes:** The faculties of each department have identified the learning objectives such as program outcomes, program-specific outcomes, and course outcomes of their respective subjects and courses for their further use.

2. **Preparation of Outcomes:** After identifying the objectives like PO, PSO, and CO a set of outcomes are prepared by each department in terms of general, specific, and Bloom's taxonomy level and usages throughout the session.

3. **Publication of Outcomes:** All the department of the college has prepared the course outcomes, collectively forms a single file of all the outcomes of 14 departments, and uploaded it to the college website for teacher and student concerns. Moreover, each department attaches the list of outcomes on the departmental notice board for students' information at the beginning of every semester.

4. **Awareness of Outcomes:** The department organizes some programs on learning outcomes to ensure that all the students and teachers are very much aware of different outcomes and their importance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.westgoalparacollege.ac.in/poco.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of program outcomes and course outcomes is evaluated by the college through a variety of methods, including assessments, examinations, projects, presentations, and other types of assignments.

Program outcomes are typically broad learning goals that describe what students are able to do after completing a program of study. Examples of program outcomes include critical thinking, effective communication, and ethical decision-making. These outcomes are usually evaluated through a combination of assessments that are designed to measure students' mastery of the knowledge and skills associated with each outcome.

Course outcomes, on the other hand, are more specific learning goals that describe what students should be able to do after completing a particular course. Course outcomes are usually aligned with program outcomes and are evaluated through a variety of assessments, such as quizzes, exams, papers, projects, and presentations.

The college uses various tools and techniques to assess the attainment of program outcomes and course outcomes, such as rubrics, surveys, standardized tests, and other forms of assessment. The results of these assessments are used to evaluate the effectiveness of the program and course design and to make improvements where necessary to ensure that students are achieving the desired learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.westgoalparacollege.ac.in/poco.php

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

272

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.westgoalparacollege.ac.in/ss_s_analysis.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The various extension activities have been carried out by the different committees of the college in the neighborhood community. A number of extension activities have been undertaken by the NSS Unit, Women Cell, Health Care Cell, and Students Union Body of the college to sensitize the students to social issues like environment, health and fitness, women education & child marriage, menace of drugs and have contributed immensely to their holistic development. 'Health Awareness Program' on the occasion of Health Day has been organized in Ambari Village during the year. The NSS Unit organized one-day cleanliness awareness program and the Assam Science Society, J.B. Branch, West Goalpara College has performed a plantation programme on the occasion of National Science Day during the year. The Women's Cell of the college organised awareness programme regarding women education & child marriage and the NSS Unit of the college organized a Blood Donation Camp in the college during the year.

File Description	Documents
Paste link for additional information	http://www.westgoalparacollege.ac.in/upload/facility/1683714525.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

83

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration	
3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year	
1	
File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded
3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year	
3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year	
1	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
<p>The college has provided adequate infrastructure and physical facilities for effective teaching-learning processes. Here are some important facilities which are available in a college:</p> <p>1. Classrooms: The College has 28 nos. classrooms and these are well-decorated, well-ventilated, well-lit, and equipped with</p>	

comfortable seating arrangements, blackboards or whiteboards, and audio-visual aids like projectors and screens.

2. **Laboratories:** Science and computer labs are well-equipped with instruments, chemicals, and computers to provide hands-on learning experiences for students in different science departments.

3. **Library:** The College has a well-stocked library and is automated with two ILMS software packages for efficient management, streamlined circulation, improved access to information, and enhanced reporting and analytics for library staff and users. The library has comfortable seating arrangements for students to access e-books and online resources.

4. **Computing Equipment:** The College provide a computer lab consisting of 30 computers to support the learning of students in various courses. The college also provides high-speed internet connectivity for students to access online resources.

5. **Administrative Offices:** The College has administrative offices for student services, financial aid, and other administrative functions with well-equipped IT facilities.

6. **Student Housing:** The College provides available hostel facilities to accommodate boys and girls students who live far away from the college.

7. **Cafeteria:** The College has a clean and hygienic cafeteria that provides healthy and nutritious food for the students, teachers, and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.westgoalparacollege.ac.in/upload/facility/1683784069.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for cultural activities, sports, and games (indoor, outdoor), a gymnasium, and a yoga center for the overall development of students. These facilities provide the opportunity to engage students in physical activities,

and artistic pursuits that improve their creativity, self-expression, and physical and mental well-being, as well as develop skills such as teamwork, leadership, and time management.

Some facilities provided by the college are:

1. **Indoor Sports Facilities:** The college has facilities for indoor sports like badminton, table tennis, basketball, volleyball, squash, etc.

2. **Outdoor Sports Facilities:** The College provides facilities for outdoor sports such as football, cricket, hockey, athletics, etc. The college has a playground, a running track, and a separate area for each sport.

3. **Gymnasium:** A trainer and well-equipped gymnasium are available to the students for strength training, cardiovascular exercises, and other fitness activities.

4. **Yoga Centre:** The College has a yoga center facility for promoting wellness and stress management in which regular yoga classes, meditation sessions, and other wellness programs are conducted.

5. **Cultural Activities:** The College has a cultural committee and a dedicated auditorium for music, dance, drama, and other performing arts. This includes practice rooms, music, and dance studios, and a stage with proper lighting and sound equipment.

6. **Gaming Facilities:** Indoor games like chess, carom, and other board games are available for the students to help them relax and fresh.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.westgoalparacollege.ac.in/upload/facility/1683353417.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.westgoalparacollege.ac.in/upload/facility/1683196985.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

49.67

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Central Library, West Goalpara College was established in the year 1981. The College library has a collection of over 19384 copies (Nineteen thousand three hundred eighty four) of text and reference books covering a wide range of subjects. Besides useful journals, magazines and newspapers are subscribed regularly. The institution is in the process of acquiring online research journals to suffice the academic needs of the teachers and students. In the Reading Room, attached to the library, reference books, journals, magazines and newspapers can be consulted. The

library has e-resources corner.

Library Automation:

- Name of ILMS Software: KOHA
- Version: 22.05
- Nature of Automation: Fully
- Year of Automation: 2016
- Library Website & OPAC Link: <http://wgc-opac.kohacloud.org>

Digital Library:

- Name of Digital Library Software: DSPACE
- Version: 6.3
- Nature of Digitization: Partially
- Year of Digitization: 2017
- Digital Library Website Link:
<http://wgc.digitallibrary.co.in:88>

Library Services:

1. Library Services:
2. On-Line Public Access Catalogue (OPAC),
3. OPAC via Mobile cum Web OPAC
4. Internet & E-mail
5. E-Resources (NLIST): College has already registered itself with the N List Programme through which it can access over 6000+ E-journals and 200000+ E-books.
6. E-Resource Browsing Centre
7. Inter-Library loan
8. Reprographic Facilities

Support Link:

1.<http://www.westgoalparacollege.ac.in/upload/facility/1683716580.pdf>

2.<http://www.westgoalparacollege.ac.in/upload/facility/1683710096.pdf>

3.<http://www.westgoalparacollege.ac.in/upload/facility/1683709809.pdf>

4.<http://www.westgoalparacollege.ac.in/upload/facility/1683709599.pdf>

5. <http://www.westgoalparacollege.ac.in/upload/facility/1683710495.pdf>

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.westgoalparacollege.ac.in/upload/facility/1683709809.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.88

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

300

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has provided IT facilities, including Wi-Fi to ensure that all the students and faculties can access the latest technology and stay connected to the internet at all times. It is very much important for online learning and research, as well as for accessing online resources such as e-books and academic journals. For reliable and fast Wi-Fi connectivity the college provided the opportunity to access the Reliance-Jio network, which is further upgraded by connecting through BSNL broadband facilities with a speed limit of 200 MB per second. Moreover, the college increases the number of smart boards and projectors in the classroom and increases the number of computers in the office and laboratory. Regular updates to library automated software and other IT facilities help to improve the high-quality learning environment, security and protect sensitive information from cyber threats, and to keep the systems secure. Therefore, IT facilities are a smart move for college that provide our students and faculties with the best possible learning and research environment.

Support Link: <http://www.westgoalparacollege.ac.in/upload/facility/1683720591.pdf>

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.westgoalparacollege.ac.in/upload/facility/1683356826.pdf

4.3.2 - Number of Computers

78

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

79.55

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has some specific established systems and procedures for maintaining and utilizing physical, academic, and support facilities like science laboratories, a library, a sports complex, classrooms, and a computerlaboratory. Shortly these are included as follows:

1. **Library Facilities:** KK Handique Central Library of the college

is well equipped with two automated software packages and an adequate number of books, journals, and e-resources. Moreover, each department of the college has a departmental library with an adequate number of books.

2. Sports Complex Management: Sports complexes of the college such as athletic fields, gyms, etc. are maintained with cleaning schedules, equipment maintenance, and protocols for field and court maintenance.

3. Computers and Technology: The College regularly maintains and uses computer facilities like IT support for computer labs, classrooms with smart boards, classrooms with large display systems, and other technology-based learning spaces.

4. Classroom Management: Classrooms of the college are regularly maintained including cleaning and equipment management. In addition, the college has established procedures for scheduling and managing classroom usage, including protocols for class cancellations, late arrivals, and emergency situations.

5. Laboratory Management: The laboratory of the college is regularly upgraded almost every semester and maintained including cleanliness, equipment maintenance, scheduling of practical classes for different semesters, and practical exams.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.westgoalparacollege.ac.in/upload/facility/1683355984.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

26

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	http://www.westgoalparacollege.ac.in/upload/facility/1683356826.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

25

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student's engagement in administrative, co-curricular, and extra-curricular activities plays a vital role in students to develop their leadership, teamwork, organizational, problem-solving, and communication skills which are essential for success in their academic, personality development, and professional lives. Here are some ways to facilitate students.

1. Created Opportunities for Student Involvement: The President and General Secretary of the Students Council in administrative tasks such as membership in the RUSA Committee, and membership in the Grievance Cell.
2. Provided Training and Support: Students are trained and supported before engaging in administrative tasks, and co-curricular and extra-curricular activities to ensure their roles and responsibilities and allowed to participate in district and university-level programs.
3. Encouraged Student Involvement: Students are encouraged to organize and participated in co-curricular and extracurricular activities and give them the freedom to develop their ideas providing guidance and support as needed.
4. Offered Incentives: Students have offered incentives like certificates of achievement, recognition, or scholarships to encourage students to participate and engage in activities.
5. Created a Diverse Range of Activities: The Students' Council is very much active in various activities which offer a diverse range of scope to the students. This could include sports, drama, music, debate, robotics, awareness programs, and community service activities.

File Description	Documents
Paste link for additional information	http://www.westgoalparacollege.ac.in/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The West Goalpara College has an alumni association though it is not registered. The Alumni Association contributes significantly to the development of the college through financial and other support services. Here are some major ways in which the Alumni Association contributes to the development of the college:

1. **Financial Support:** The alumni association provides financial support to the college through various means, such as donations, fundraising events, and sponsorships. This helps the college to fund research programs, scholarships, and other initiatives that enhance the educational experience of students.
2. **Career Development:** Alumni Association helps current

students and recent graduates by providing career guidance and networking opportunities. This includes mentorship programs, job fairs, and other events that connect students with alumni who work in their fields of interest.

3. **Community Engagement:** Alumni association plays an important role in building a community around the college. They organize events such as homecoming celebrations, reunions, and volunteer opportunities that allow alumni to stay connected to the college.
4. **Networking:** Alumni Association has a WhatsApp group that connects students with potential employers and other career opportunities. Moreover, each department also has its own departmental WhatsApp group for alumni.
5. **Advocacy:** Some alumni are engaged with policymakers like membership in IQAC, construction committee, RUSA committee, etc.
6. **Volunteering:** Some alumni do volunteer their time and expertise to support the institution through various activities such as organizing events, speaking at conferences, serving on advisory boards, and providing guest lectures.

File Description	Documents
Paste link for additional information	http://www.westgoalparacollege.ac.in/facilities.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
---	----------------------

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

- To build good institutions to produce good human capital.
- To organize a knowledge society towards making a knowledge economy.
- To make over the center of higher education by comprehensive contribution to civil society.
- To kindle the light of the society and to focus on women's education on the campus, outreach, and beyond where conservatism still prevails.
- To create a scholastic atmosphere strengthening the four pillars of learning for reshaping education- (i) Learning to know, (ii) Learning to do, (iii) Learning to be, and (iv) Learning to live together.

Mission:

- To impart quality teaching and facilitate learning of the highest standard.
- To emphasize curricular and co-curricular activities towards making 'Perfection in men'.
- To implement the academic programs for vertical expansion in diverse disciplines and horizontal expansion from learning to research and innovation.

In tune with the vision and mission, the college exercises decentralization of responsibilities as follows-

- The Principal as the Member Secretary of the GB and the IQAC plays a dynamic role in the planning and implementation of academic governance and infrastructural development.
- The Principal & Secretary executes the policies and decisions of the GB with the support of various cells, committees, and departments.
- The members of the teaching and non-teaching staff, students, alumni, and parents are also included in various decision-making bodies of the college.
- The GB and the Principal cum Secretary together with the departments, cells, and other stakeholders execute policies to accomplish the vision and mission of the college.

File Description	Documents
Paste link for additional information	http://www.westgoalparacollege.ac.in/upload/facility/1683959605.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The West Goalpara College has adopted a decentralized and participative management policy executed through the leadership of the Principal, the IQAC, and various committees and cells. The Governing Body reflects participative management and a decentralized outlook. In its constitution and conduct of business. The Principal's Office is the arch wheel of administration and the IQAC plays the role of policy maker. The Academic Coordinator looks after the teaching-learning process in consultation with the HODs and faculty members. The views of the Students' Union and the feedback received from stakeholders are incorporated every year in formulating new policies for the College. The Internal Quality Assurance Cell (IQAC) is the key to effective policy formulation and execution of academic affairs.

The college has constituted 28 nos. of committees and cells for the session 2020-21 for supervising, modulating, and executing various academic actions & guidelines, co-curricular and extra-curricular activities, and outreach programs.

File Description	Documents
Paste link for additional information	http://www.westgoalparacollege.ac.in/upload/acalender/1683807505.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To fulfill the mission and vision, West Goalpara College has set a few institutional strategic goals that are intended to be attained through several perspective plans. These objectives, which include creating effective teaching and learning processes, upholding discipline, and fostering students' overall development through participation, as well as employee advancement and welfare, increasing placements, promptly resolving grievances, alumni interaction, and outreach initiatives, are based on the needs of the students and the institute as a whole. The activity that was effectively carried out during this period by the strategic strategy is developing an efficient teaching-learning procedure. The teaching-learning process underwent a revolution as a result of this session. 'online mode' was used to begin the teaching-

learning process for the first time. There were several challenges for both teachers and pupils. Faculty members had to learn a variety of online teaching techniques. However, they rose to the occasion and each one of them prepared themselves by participating in webinars, training sessions, and faculty development programs. As a result, the lesson went forth with well-prepared lesson plans and ongoing student evaluations via exams, quizzes, assignments, etc. During this time, it was also sought student feedback to comprehend the issues they were facing. To help the pupils handle the difficulty, the evaluation criteria were also altered.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.westgoalparacollege.ac.in/upload/facility/1683376737.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the top administrative official of the institution and also the Member-Secretary of the Governing Body (G.B). The college is provincialized by the Government of Assam and governed and regulated by the Director of Higher Education, Assam. The IQAC, HoDs, support personnel, and other internal organizations provide the Principal & Secy. with assistance in all administrative and academic problems. Associate Professors and Assistant Professors support the concerned HoDs in leading the departments' internal operations. With the assistance of the Library Assistant and the Library Bearer, the Librarian manages the library. The Grade IV personnel, Senior Assistant, Junior Assistant, and Assistants assist the Principal. Every internal organization has a convener or coordinator who, ideally, is a senior teacher and who is supported by other members, including students. These internal bodies' chairperson is the principal. The college is affiliated with Gauhati University, which makes it easier for all academic programs to get approval, affiliation, examination, and evaluation.

File Description	Documents
Paste link for additional information	http://www.westgoalparacollege.ac.in/upload/facility/1683963270.pdf
Link to Organogram of the Institution webpage	http://www.westgoalparacollege.ac.in/upload/facility/1683379139.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures provided for teaching and Non-teaching staff:

- Safe drinking water facility
- Emergency first aid facility
- Seminar Hall for the presentation of papers and meetings, etc.
- Various types of leaves
- OPS & NPS/ Provident Fund
- Periodical pay revision (as per Govt. norms)
- Day Care Centre facility for lactating mothers
- Well-equipped Teachers' Common Room
- Library facility with E-books & E-journals/reprography/, reading room/ computer lab/ Internet/ Printing facility
- Gymnasium facility, outdoor/indoor sports facility.

- Hygienic canteen
- Modern toilet
- Security Measures (through CCTV surveillance)
- Free Wi-Fi facility
- 24x7 power backup.
- Parking Area

File Description	Documents
Paste link for additional information	http://www.westgoalparacollege.ac.in/upload/facility/1683611179.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

08

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year, student feedback is gathered to evaluate the performance of the teaching team. As a result, the input is examined, and subsequent steps are done while upholding the necessary secrecy. Any teacher receiving a low rating is consulted

for improvements by the College Authority & IQAC.

HoDs keep records of daily academic and co-curricular activities in a Log Book which is periodically monitored by the IQAC. Departments and Cells maintain a Register where records of the various activities/ events are maintained.

The Principal & Secy reports to the Governing Body (G.B.) of the college for any quality issues involving the administration, teaching-learning process, and other issues.

For promotional materials that are confirmed by the IQAC and added to the DPC as needed, API is kept by U.G.C. norms. Promotions are only given based on a teacher's performance. The Directorate of Higher Education receives Annual Confidential Reports from the Principal regarding every member of the teaching and non-teaching staff and takes appropriate action.

File Description	Documents
Paste link for additional information	http://www.westgoalparacollege.ac.in/fb_teacher_file.php?c=4
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College maintains three types of audit mechanisms: Internal Audit done by Governing Body if required (not mandatory). And the College approaches the Government for Local Audit, a special audit done by the Chartered Accountant to prepare an audited utilization certificate in respect of various funds sanctioned and released by the Govt. of Assam and UGC, etc. The last audit was done in the college for the period 2015 - 2016. No major objection was found in the Audit report however the Governing Body meets all objections raised in the Audit report and submitted for disposal. The college authority requested the Government to go with the College accounts and accordingly engaged two Audit Officers and the audit of the college accounts from 2017 to 2022 is under

process .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.25

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds:

- 1. Fees:** Charged as per the university and government norms from students of granted and self-financed courses.
- 2. Salary Grant:** Received from State Government. An annual budget of estimated salary grants is sent to the state government which includes salaries of the Permanent teachers and non-teaching staff.
- 3. UGC Grants:** Being under 2F and 12B as per the UGC Act and Permanent Affiliation of the University, we receive grants from UGC and RUSA.
- 4. The College sometimes receive fund from Stakeholders/nongovernment bodies/individuals/Philanthropists.**

Resource utilization policy/procedures:

1. Funds are allocated for Orientation Programmes/Workshops/Interdisciplinary activities/training programs. The budget is utilized to meet operational/administrative expenses and maintenance of fixed assets. Funds are utilized every year for the enhancement of library facilities and the development/maintenance of infrastructure. Some funds are allocated for social service activities as a part of social responsibilities.
2. The Purchase Committee ensures that purchases are done by the rules.
3. The Governing Body of the college takes the review of mobilization of funds and utilization of these sources periodically in their meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Each college department is required to create a Course File that serves as a self-reflection of the department's performance by IQAC guidelines. The Course file reflects the Programme outcomes, Course Outcomes, academic calendar, syllabus, teaching, and assessment methods for each unit of the syllabus, consolidated attendance statement of students, result analysis, sample copies of evaluated answer scripts of class tests, assignments, tutorials, lab records, semester examination records with the highest average and marginal pass, etc. The IQAC periodically reviews the course file and makes suggestions for improvement.

The IQAC promoted green practices to promote a clean, green campus and to maintain a sustainable environment. To raise the pupils' awareness of environmental issues, meetings, and competitions were organized. The proper use of the dustbins has been advocated among the students. Departments and Cells have been told to use paper responsibly. The campus plantation programs were promoted both

internally and externally.

File Description	Documents
Paste link for additional information	http://www.westgoalparacollege.ac.in/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the College collects feedback reports from various stakeholders i.e. students, Alumni and Parents in order to evaluate the teaching learning procedure and performance of the teaching team. After collection of feedbacks, the input is examined maintaining necessary secrecy. A faculty receiving a poor grade is suggested for improvements by the IQAC and College authority. HoDs keep records of daily academic and co-curricular activities in a Log Book which is periodically monitored by the IQAC. Departments and Cells maintain a Register where records of the various activities/ events are maintained.

File Description	Documents
Paste link for additional information	http://www.westgoalparacollege.ac.in/fb_teacher_file.php?c=4
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.westgoalparacollege.ac.in/fb_teacher_file.php?c=4
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The West Goalpara College has privileged right to promote advanced technical education and to ensure women's empowerment through gender equality. To promote women's education, the College makes consistent efforts. The West Goalpara College organizes several training programs, seminars, workshops, etc. on gender equality and sensitization workshop on girl empowerment through self-defense in association with the Red Ribbon Club and NSS wings of the institute. However, the College provides some general information on measures that hastaken to promote gender equity. These measures include under the followings-

1. **Providing equal opportunities:** The College include ensuring that both men and women have access to the same resources, such as education, training, and employment opportunities.
2. **Addressing unconscious biases:** Institution has taken steps to identify and address any unconscious biases thataffecting their policies and practices, such as implementing training programs for employees or using gender-neutral language in communications.
3. **Implementing policies and procedures:** The College adopt policies and procedures that promote gender equity, such as creating a code of conduct that prohibits discrimination and harassment based on gender.
4. **Promoting work-life balance:** The Collegesupport employees in balancing work and personal life responsibilities by offering flexible work arrangements, parental leave, and other benefits that allow employees to better manage their

work and personal obligations.

File Description	Documents
Annual gender sensitization action plan	http://www.westgoalparacollege.ac.in/upload/facility/1683969422.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.westgoalparacollege.ac.in/upload/facility/1683972456.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

West Goalpara College is a higher education institution located in the district of Goalpara, Assam, India. The college has been working towards sustainable development and has implemented solid waste management, E-waste management, and Liquid waste management for managing degradable and non-degradable waste. For managing non-degradable waste, the college has implemented a system for segregation at source. The waste generated at the college is segregated into different categories such as plastic, paper, and metal, and sent for recycling. The college has also installed dustbins at various locations in the college campus to collect waste and ensure that it is disposed of appropriately. Moreover, the college conducts regular awareness campaigns and educational programs to sensitize students, staff, and the local community

about waste management practices. The college also organizes tree plantation drives and encourages the use of eco-friendly products. So, West Goalpara College has implemented several facilities for managing degradable and non-degradable waste. By implementing such measures, the college is playing its role in preserving the environment and promoting sustainable development.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://www.westgoalparacollege.ac.in/upload/facility/1682666364.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
--	------------------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above
---	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The West Goalpara College provides a comprehensive environment. The initiatives are taken to promote better education, economic upliftment to the needy and set communal harmony. The College has conducted lectures in the villages for increasing their environmental and ethical awareness. The extension activities are targeted toward enabling a holistic environment for student development. The College has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The West Goalpara College celebrates various programs such as culture, Yuba Utsav, etc. to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. By providing a barrier-free environment, needed facilities, and human and technological assistance, the departments of the college have taken continuous efforts to make the differently-abled students feel included in every part of the activity of the college. The College has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, and awareness of environmental protection.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The West Goalpara College has been sensitizing students and employees of the College to their constitutional obligations, values, rights, duties, and responsibilities as citizens for creating a well-informed and responsible society. The College has taken the following steps to achieve this goal:

Conduct regular awareness campaigns: The College has organized regular awareness campaigns and seminars on the Constitution and its provisions. These campaigns were organized by the Department of Political Science in collaboration with IQAC and legal experts, and other government bodies to provide accurate and updated information to students and employees.

Provide access to relevant resources: The College provided access to relevant resources such as books, videos, and online resources that cover the Constitution and its provisions.

Foster a culture of respect for constitutional values: The College fosters a culture of respect for constitutional values such as liberty, equality, justice, and fraternity. This could be achieved by promoting these values through the conduct of the college, its policies, and its interactions with students and employees.

Encourage participation in civic activities: The College encouraged participation in civic activities such as voting, community service, and public debates. This step help students and employees to understand the practical applications of the Constitution and their roles as citizens.

Through these steps, the college createan environment that fosters awareness and understanding of constitutional obligations, values, rights, duties, and responsibilities among its students and employees, thereby contributing to the development of a responsible and well-informed society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>B. Any 3 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="86 689 529 757">File Description</th> <th data-bbox="529 689 1436 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 757 529 824">Code of ethics policy document</td> <td data-bbox="529 757 1436 824" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 824 529 1115">Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims</td> <td data-bbox="529 824 1436 1115" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1115 529 1182">Any other relevant information</td> <td data-bbox="529 1115 1436 1182" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Code of ethics policy document	View File	Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File	Any other relevant information	No File Uploaded	
File Description	Documents								
Code of ethics policy document	View File								
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File								
Any other relevant information	No File Uploaded								
<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>									
<p>The West Goalpara College has celebrates various national and international commemorative days, events, and festivals. Our college celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff, and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love, and Happiness throughout.</p> <p>Republic Day - The College celebrates Republic Day on 26th January every year, commemorating the adoption of the Indian constitution and spreading the message that India is the largest democratic country in the world.</p> <p>Independence Day -It is celebrated every year on the 15th of August, parades and flag hoisting are organized, and is celebrated to mark the freedom of India from British rule. The institution encourages students to remember our national leaders and their</p>									

sacrifices.

Gandhi Jayanti - It is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi wherein a pledge is taken by students and staff.

Yoga Day - It is celebrated on 21st June every year. The yoga Instructor organizes the yoga camp and a speech is conducted to make everyone aware of it.

Voters Day - It is celebrated on 25th January wherein the students are given awareness of their duties and rights as loyal citizens.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: Virtual Mode of Class

Objectives of the Practice:

The objective of virtual mode of classes, also known as online classes or remote learning, is to provides education to students through digital technologies, instead of traditional in-person classroom settings. Here are some of the key objectives of the virtual mode of classes mentioned under the followings-

Accessibility: Virtual classes make education accessible to students who is not have been able to attend traditional classes due to geographical or other reasons.

Flexibility: Online classes provides flexibility for students to learn at their own pace and schedule, and accommodate a variety of learning styles.

Convenience: Virtual classes eliminate the need for commuting to physical classrooms, making it more convenient for students to access education.

Interactive learning: Online classes provides opportunities for interactive learning, where students collaborate with peers and teachers through discussion forums, live chats, and video conferences.

Cost-effective: Virtual classes are cost-effective for both students and educational institutions, as it eliminate the need for physical classrooms, textbooks, and other resources.

Problems encountered and Resources required: Successful implementation of virtual classes requires a combination of technical resources, teacher training and support, and student engagement and motivation strategies.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college feels the importance of its role in giving shape to the hopes of the people around it. The college wishes to provides students with opportunities for teaching the subjects to earn the desired degree and also help them to gain knowledge. The college provides a platform to students from socially disadvantaged sections like tribal and minority communities. Keeping in view the distinctive vision of our college, it has the capacity to accommodate both girls and boys in the hostels who come from "char "areas and other backward places. To promote inclusive education, and to maintain universal brotherhood the college celebrates all religious festivals like Saraswati Puja, Tithi of Sankardeva, Biswa Nabi divas, Viswa Karma Puja, etc. The faculty members of the College have encouraged the students to visit the college library to create a reading culture in the student community. Apart from other socio-economic areas our faculty members provides extra attention to the overall development of the students. To impart quality education the teachers of the college also keep themselves updated in the field of academics by attending various

types of seminars, faculty development programs, short-term and refresher courses, etc. Our college has been set up with the cooperation and support of the community to address the need for providing quality education to economically backward communities.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To make the college campus clean and green
2. To arrange career guidance programs
3. To provide holisticvalue-based education.
4. To provide amenities and sports facilities.
5. To recruit and retain well qualified motivated faculty.